



Job Announcement

Mega Leasing Plc. is a financial leasing company which was founded in 2013 and was officially granted a financial leasing license from the National Bank of Cambodia in January 2014. Mega Leasing Plc. is to provide fast financial services to meet all clients' needs in a particular consuming leasing and business leasing services, which include car, motorbike, bicycle, electronic equipment, household appliances, furniture, agricultural equipment and machinery leasing product. Currently, the company has operations in Phnom Penh, Kampong Cham, Tboung Khmum, Siem Reap, Battambang, Banteay Meanchey, and Sihanouk Ville.

Position: Loan Recovery Officer
Vacancy: 01 Posts
Location: Sihanouk ville
Closing Date: September 30th, 2020

MAJOR RESPONSIBILITIES:

- Monitor the emergence of overdue loans in the Company's loan portfolio and Maintain excellent records of contact, recovery transactions and progress of each overdue and written-off client in cooperation with branch staff
- Identify the default customer and formulate concrete follow-up plan, recovery action for overdue and written-off loans
- Maintain and contact identified default customers to effectively develop a payment plan that achieves either a debt paid in total or an agreed planned and methodical payment plan
- Implement effectively the defined recovery plan in cooperation with branch staff to achieve the set target
- Be responsible for the recovery of the assigned portfolio of overdue and written-off loans
- Contribute to the review and improvement of policy, procedures, guidelines, forms and other related documents regarding the recovery of overdue and written-off loans
- Build and maintain good reputation and relationship with all potential stakeholders, including local authorities, lawyers, the police, other public entities, other microfinance institutions and if possible also overdue and written-off clients.
- Provide effective reporting as and when required
- Develop a positive working relationship with the others in the company
- Other duties related with the position and that may be assigned from time to time by supervisor

REQUIREMENTS:

- At least one year of practical experience in credit management
- Good at interpersonal skills and experience in change management, coordination, communication, creative thinking and perseverance
- Ability to manage multitask and adapt to working situation
- Familiar with national laws and regulations relevant for loan recovery
- Experience form MFI is the value added
- A sound working knowledge of computer (MS-Office, e-mail, internet)
- Ability to calmly and firmly deal with customers
- Able to work alone without close supervision
- Good sense of teamwork

Mega Leasing Plc. will provide the competitive salary, regularly merit increase based on performance plus other benefits such as Khmer New Year and Pchum Ben bonus, annual team bonus, seniority pay, insurance cover, uniform, annual staff retreat, phone card, motor rental and gasoline, and we comply with Cambodian Labor Law.

Interested applicants please submit CV and Cover letter to Mega Leasing Plc.

Address: #113A, Street 271, Sangkat Stoeng Meanchey, Khan Meanchey, Phnom Penh.

✓ Email: recruitment@megaleasing.com.kh

✓ Tel: 069 940 666 /069 364 666 / 069 644 888

Only short listed candidates will be notified. Applications and CVs will not be returned.